

2023- 2024 Community Grant APPLICATION

Instructions: Once complete, send your cover letter, application, and budget worksheet to PPBEP (info@ppbep.org).

All proposals must be received before **11:59 p.m. on August 3, 2023**. Late submittals will not be considered.

Project Title:			
Organization Name:			
Organization Address:			
Description of Lead Organization:			
□501 c(3)	□Educational Institution		
□Local Government			
Primary Contact within Lead Organization			
Primary Contact Name:			
Primary Contact Position:			
Primary Contact E-mail:			
Primary Contact Phone:			
Financial Reimbursement/Grants Dept. Contact Name:			
Financial Reimbursement/Grants Dept Contact E-mail:			
Financial Reimbursement/Grants Dept Contact Phone:			
Project Partners (organization names and primary contacts)			
First Partner and Prima	ary Contact:		
Other Bard	and Contacts (as and IV)		
Other Partners and Pri	mary Contacts (as needed):		

Project Abstract (250 words):		
Total Amount Requested (not to exceed \$5	0,000): \$	
Please explain how partial funding might in	npact or a	affect this project:
Have you received a PPBEP grant before?	□Yes	□No
If yes, what year(s)?:		
Matching Contributions Proposed:\$		
Type (in-kind, cash, etc.):		

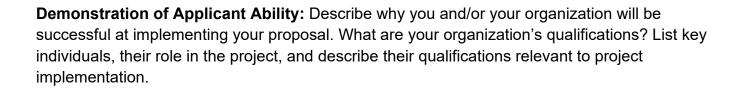
Proposed Grant Start Date (earliest start date is October 2, 2023):
Proposed Grant End Date (must be completed by May 31, 2024):
What city and county will the project take place in?
How did you hear about the Community Grant Program? Please select all that apply.
□PPBEP Newsletter □Partner Newsletter □Social Media □News
□Word of mouth □Website □ Other (please explain):
Required Permits, Approvals, and their status (if applicable, 100-word limit):
Project Description: Summarize the proposed project in 500 words or less. Please include a brief overview of proposed project activities and outcomes and how they will contribute towards restoring the Pensacola or Perdido Bays.

Describe how the project will align with the Estuary Program's CCMP Action Plans. Clearly state which Goals and Objectives will be supported through the proposed work. (250 words or less)
☐ Water Quality
□Sedimentation
☐ Habitat Restoration
☐ Fish and Wildlife Conservation
☐ Watershed Awareness and Education
☐ Resilience
☐ Community Science

Estuary Impact: Describe how the project activities will impact the community and target bay issues that result in restoration, enhancement, or protection of the bay systems and associated watersheds. State how the project will address one or more of the proposal categories identified in the RFP (250 words or less).

Community Impact: List organizations, groups, volunteers and/or partners that will participate in the activities and explain how you will recruit them, if applicable. PPBEP recommends letters of support from all partners/cooperators in the project. How many people do you estimate your project will reach? (250 words or less)
Project Approach: Clearly state the approach, methods, and analyses that will be used to
accomplish the proposed project. Describe the proposed timing, deliverables, and measurable resource benefits identified for each phase of the project. When structuring project phases, please consider that payment will only be made upon the completion of a phase, following documentation that the defined measurable resource benefit and match requirement have been met.
Please select the project approaches that your proposal will utilize: ☐ Research (that informs management and restoration efforts) ☐ Restoration ☐ Education & Outreach ☐ Community Science
Approach Summary:

Task Timeline (Phases) and description (approach, methods)
Deliverables:
Measurable benefit of project on natural resources:
Project Monitoring and Evaluation: How will you measure the success of your project? Please be specific. (e.g., follow-up monitoring of a habitat restoration site, pre/post-tests). Please note any challenges or limitations you anticipate in conducting this monitoring or the interpretation of anticipated results. (250 words or less)



Budget Narrative: Provide a detailed description of how the total budget will be spent across project phases and identify the timing, type (cash or in-kind) and source of match for each phase of the proposed project. Include details for the information requested in the Budget Worksheet, such as personnel being paid with PPBEP grant funds (by position), hours per individual (if not in table), purpose of contracts, etc. If volunteer hours are included as match, describe hours worked, number of volunteers, and hourly value (see Budget Categories and Descriptions for details). For large, multi-partner projects, be sure to describe which sources of match are dedicated to the PPBEP-funded elements of the project.

Other: Provide any further information important for the review of this proposal, including ancillary benefits such as community engagement through volunteerism; creation of a regional model for others to replicate; new partnerships; building upon and applying open-source science tools.