



Finance Subcommittee Minutes

July 20, 2022 at 1:30 p.m. CT

Pensacola & Perdido Bays Estuary Program

226 Palafox Place, 5th floor, Pensacola, FL 32502

[Meeting Recording](#)

1. Call to Order

2. Roll Call

3. Approval of the Agenda

Mike Norberg (Okaloosa County) made a motion to approve the Finance Subcommittee Agenda. Woody Speed (City of Orange Beach) seconded the motion. The Motion passed unanimously.

4. Action Items

- a. Approval of the March 30, 2022, Subcommittee Meeting Minutes
Woody Speed made a motion to approve the Finance Subcommittee Minutes. Mike Norberg seconded the motion. The Motion passed unanimously.
- b. Approval of the Proposed FY22-23 PPBEP Budget
Discussion was held on the additional funds for two added staff positions.
Mike Norberg (Okaloosa County) made a motion to approve the Proposed FY22-23 PPBEP Budget. Woody Speed (City of Orange Beach) seconded the motion. The Motion passed unanimously.
- c. Approval of a New Position
Discussion was held on the additional funds for two added staff positions and where the funding was drawn from.
Woody Speed made a motion to approve the new position. Mike Norberg seconded the motion. The Motion passed unanimously.
- d. Approval of Issuing a Solicitation for Accounting Services
Discussion was held on the contracted services estimated start dates.
Woody Speed made a motion to approve the Solicitation for Accounting Services. Mike Norberg seconded the motion. The Motion passed unanimously.

5. Staff Updates

- a. Expenditure Report
PPBEP is on schedule in accordance with the budgeted funds.
- b. Local Government Contributions
Mayor Robinson (City of Pensacola) committed to the \$30,000 ask. PPBEP is waiting on





commitments for other local government contributions.

c. **Policies and Procedures Manual**

PPBEP is drafting the manual using references from the Indian River Estuary Program and the Tampa Bay Estuary Program. This is proposed to be discussed at the August Finance Subcommittee meeting.

6. Subcommittee Member Comments

- a. M. Posner (Executive Director, PPBEP) notified the Subcommittee that the draft CCMP will be presented at the upcoming Policy Board meeting and a public comment period will follow. M. Posner also notified the Subcommittee he will be joining Mayor Robinson in D.C. supporting the PPBEP NEP Designation.

7. Public Comment

No public comment.

8. Adjourn

