



Policy Board Minutes

September 1, 2021 at 1:30 p.m. CT
Escambia County BOCC Chambers
221 Palafox Pl, Pensacola FL 32502

[Zoom recording](#)

Members present

| | |
|---------------------------|-------------------|
| Dave Piech, Chair | Santa Rosa County |
| Robert Bender, Vice Chair | Escambia County |
| Bob Cole | Santa Rosa County |
| Doug Underhill | Escambia County |
| Mike Norberg, rep | Okaloosa County |
| Ann Hill | City of Pensacola |
| Woody Speed, rep | Orange Beach |

Members absent

| | |
|--------------|---------------------|
| Shannon Rice | City of Milton |
| Ben Boutwell | Town of Century |
| JB Schluter | City of Gulf Breeze |
| Joe Davis | Baldwin County |

Interested parties present

| | |
|------------------|-----------------------|
| Donald Killorn | PPBEP |
| Whitney Scheffel | PPBEP |
| Logan McDonald | PPBEP |
| Emerson Cheney | PPBEP |
| Matt Posner | PPBEP/Escambia County |
| Sam Bolduc | Escambia County |
| Lee Yokel | Citizen |
| Amanda Croteau | UWF |
| Chasidy Hobbs | UWF |
| Amy Newbold | EPA |
| Ashley Campbell | Baldwin County |
| Beth Fugate | FDEP |
| Chris Verlinde | UF/IFAS, Sea Grant |
| Darryl Boudreau | NFWFMD |
| Haley Gancel | UF |
| Jessica Bibza | NWF |
| Kristin Bennet | TetraTech |
| Barbara Albrecht | BFA/AIMS/PWA/UWF |



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Santa Rosa County

1. Call to Order

2. Roll Call

3. Approval of May 26, 2021 Policy Board Minutes

Commissioner Underhill made a motion to approve the May 26 Policy Board minutes as presented. Commissioner Bender seconded the motion, and the motion passed unanimously.

4. Approval of July 28, 2021 Policy Board Minutes

Commissioner Underhill made a motion to approve the July 28 Policy Board minutes as presented. Councilwoman Ann Hill seconded the motion and the motion passed unanimously.

5. Action Items

a. 2021-2022 PPBEP Community Grant Program Applications

- The State of Florida awarded \$250,000 to fund PPBEP's Community Grant Program. PPBEP received 27 applicants for the 2021/22 Community Grant funding cycle. A Community Grant Selection Team reviewed and provided a recommended proposal list to the Policy Board.
- Board members agreed to discuss each proposed project before making any motions to fund the projects. Board members discussed projects and consulted members of the Community Grant Selection Team to request clarification about certain projects' scope, impact, and relevance.
- Board members expressed hesitation about funding the project proposed by the Friends of Pensacola State Parks to increase signage in several state parks in Escambia County.
- Commissioner Cole made a motion to accept the recommendations from the Grant Selection Team and advise the Friends of Pensacola State Parks to emphasize outreach and education over signage. Commissioner Underhill seconded the motion for discussion and requested a friendly amendment to the motion, requiring the project to spend 80% or more of its budget on education and outreach programming. Commissioner Cole accepted the friendly amendment. The amended motion passed unanimously.
- The approve projects were:
 - Perdido Key Coastal Demonstration Garden, Escambia County Natural Resources, \$10,450
 - Estuary Exhibit, Pensacola MESS Hall, \$11,627
 - Historical Ecology of the Pensacola and Perdido Bays, University of West Florida, \$43,461
 - Perdido Key and Big Lagoon Educational Program, Friends of Pensacola State Parks, \$22,850 (pending 80% budget for direct education)
 - Citizen Science Water Quality and Habitat Monitoring Network, Institute for Human and Machine Cognition, \$49,830
 - Santa Rosa County Watershed Awareness Signage and Stormwater Drain Marking, Santa Rosa County, \$16,573
 - EscaRosa OysterCorps, Franklin's Promise (Conservation Corps of the Forgotten and Emerald Coasts), \$49,999
 - Fischer Landing Master Plan, Town of Century, \$45,210



b. Adopt updated bylaws

- Donald Killorn, Director, recommended the board approve several amendments to the PPBEP bylaws that would enable the Policy Board to create new subcommittees with closed membership as needed.
- Commissioner Cole made a motion to adopt the amendments. Mike Norberg seconded the motion. The motion passed with a 6 to 1 vote.

c. Approve EPA grant budget update, pending review by Finance Sub-Committee

- Donald Killorn presented an updated EPA budget to the board. Mr. Killorn recommended the board approve the budget update for submittal to the EPA.
- Commissioner Underhill moved to approve the budget update for submittal to the EPA. Commissioner Bender seconded the motion and the motion passed unanimously.

d. Office lease at 226 S Palafox Street

- PPBEP has secured approval from Escambia County's Facilities Department to lease office space on Palafox Street.
- Mr. Killorn presented a term sheet for the proposed lease and recommended the board accept the lease terms.
- Commissioner Cole moved to approve the lease term for discussion. Commissioner Bender seconded the motion.
- Board members asked that staff work towards making the lease assignable to the PPBEP. The board also advised staff to ensure that the lessor be responsible for all necessary building maintenance, including HVAC.
- After brief discussion, the motion was put to vote and passed unanimously.
- The board requested that Mr. Killorn present a transition plan at the next meeting.

6. Public Comment

No public comments.

7. Adjourned

Meeting adjourned at 3:22pm CT. The Policy Board will meet next on Wednesday, September 29 at 1:30pm CT, in the Escambia County BOCC Chamber and virtually.