



## Finance Subcommittee Meeting

May 17, 2023 at 1:30 p.m. CT

Santa Rosa County Chambers

6495 Caroline St., Milton, FL 32570

Meeting ID: 860 5827 3137 | Password: 171855

Call In: +13092053325

[Zoom Link](#)

### 1. Call to Order

### 2. Roll Call

### 3. Approval of the Agenda

*Recommend the Subcommittee approve the agenda as presented, subject to no changes.*

### 4. Action Items

a. Election of Chair and Vice Chair

*Recommend the Subcommittee elected a Chair and Vice Chair for 2023-2024.*

b. Approval of the July 20, 2022 Subcommittee Meeting Minutes

*Recommend the Subcommittee approve the July 20, 2022 meeting minutes.*

c. Approval of 2023 Meeting Schedule

*Recommend the Subcommittee approve the 2023 meeting schedule.*

### 5. Public Comment

### 6. Adjourn





**Agenda Item 4.a.**

Background: Previously, Commissioner Piech and Mike Norberg served as Chair and Vice Chair, respectively. The Subcommittee will need to elect a Chair and Vice Chair for 2023-2024.

Recommendation: Recommend the Subcommittee elected a Chair and Vice Chair for 2023-2024.

Financial Impact: None.





## Finance Subcommittee Minutes

July 20, 2022 at 1:30 p.m. CT

Pensacola & Perdido Bays Estuary Program

226 Palafox Place, 5<sup>th</sup> floor, Pensacola, FL 32502

[Meeting Recording](#)

### 1. Call to Order

### 2. Roll Call

### 3. Approval of the Agenda

Mike Norberg (Okaloosa County) made a motion to approve the Finance Subcommittee Agenda. Woody Speed (City of Orange Beach) seconded the motion. The Motion passed unanimously.

### 4. Action Items

- a. Approval of the March 30, 2022, Subcommittee Meeting Minutes  
Woody Speed made a motion to approve the Finance Subcommittee Minutes. Mike Norberg seconded the motion. The Motion passed unanimously.
- b. Approval of the Proposed FY22-23 PPBEP Budget  
Discussion was held on the additional funds for two added staff positions.  
Mike Norberg (Okaloosa County) made a motion to approve the Proposed FY22-23 PPBEP Budget. Woody Speed (City of Orange Beach) seconded the motion. The Motion passed unanimously.
- c. Approval of a New Position  
Discussion was held on the additional funds for two added staff positions and where the funding was drawn from.  
Woody Speed made a motion to approve the new position. Mike Norberg seconded the motion. The Motion passed unanimously.
- d. Approval of Issuing a Solicitation for Accounting Services  
Discussion was held on the contracted services estimated start dates.  
Woody Speed made a motion to approve the Solicitation for Accounting Services. Mike Norberg seconded the motion. The Motion passed unanimously.

### 5. Staff Updates

- a. Expenditure Report  
PPBEP is on schedule in accordance with the budgeted funds.
- b. Local Government Contributions  
Mayor Robinson (City of Pensacola) committed to the \$30,000 ask. PPBEP is waiting on





commitments for other local government contributions.

c. **Policies and Procedures Manual**

PPBEP is drafting the manual using references from the Indian River Estuary Program and the Tampa Bay Estuary Program. This is proposed to be discussed at the August Finance Subcommittee meeting.

**6. Subcommittee Member Comments**

- a. M. Posner (Executive Director, PPBEP) notified the Subcommittee that the draft CCMP will be presented at the upcoming Policy Board meeting and a public comment period will follow. M. Posner also notified the Subcommittee he will be joining Mayor Robinson in D.C. supporting the PPBEP NEP Designation.

**7. Public Comment**

No public comment.

**8. Adjourn**





**Agenda Item 4.b.**

Background: The July 20, 2022 meeting minutes are enclosed.

Recommendation: Recommend the Subcommittee approve the July 20, 2022 meeting minutes.

Financial Impact: None.



#### **Agenda Item 4.c.**

Background: The proposed 2023 Subcommittee meeting schedule is included below. All meetings of the Finance Subcommittee will be held at the PPBEP office, 226 Palafox Place, 5<sup>th</sup> floor.

- July 12, 2023 at 1:30 pm
- September 6, 2023 at 1:30 pm
- November 1, 2023 at 1:30 pm

Recommendation: Recommend the Subcommittee approve, or approve with revisions, the 2023 meeting schedule.

Financial Impact: None.

